

DIVISION OF HEALTH SERVICES  
WIC PROGRAM  
OCTOBER 1, 2007 - JUNE 30, 2008  
BUDGET NO. 348-400582

ACCT. NO.	ACCOUNT NAME	CURRENT BUDGET	DIFFERENCE	PROPOSED BUDGET
4331	FEDERAL GRANTS THRU STATE	<u>(2,449,350.00)</u>	<u>(194,850.00)</u>	<u>(2,644,200.00)</u>
	TOTAL STATE REVENUE	<u>(2,449,350.00)</u>	<u>(194,850.00)</u>	<u>(2,644,200.00)</u>
5102	SALARIES & LABOR	1,638,121.00	5,091.00	1,643,212.00
5135	LAPSE TIME RESTRICTION	(14,585.00)	-	(14,585.00)
5154	OVERTIME	35,575.00	425.00	36,000.00
5181	RETIREMENT/SICK PAY	-	<u>27,872.00</u>	<u>27,872.00</u>
	TOTAL SALARIES & OVERTIME	<u>1,659,111.00</u>	<u>33,388.00</u>	<u>1,692,499.00</u>
5510	RETIREMENT BENEFITS - COUNT	111,781.00	357.00	112,138.00
5511	OPEB RETIREE INSURANCE	103,797.00	331.00	104,128.00
5515	FICA	2,557.00	-	2,557.00
5516	MEDICARE COVERAGE (MQFE)	22,211.00	69.00	22,280.00
5520	GROUP LIFE INSURANCE	10,859.00	41.00	10,900.00
5540	GROUP HOSPITAL INSURANCE	8,402.00	-	8,402.00
5543	CIGNA INSURANCE	176,221.00	16,641.00	192,862.00
5560	DISABILITY INSURANCE	25,550.00	82.00	25,632.00
5591	OJI MEDICAL INSURANCE	25,391.00	79.00	25,470.00
5592	UNEMPLOYMENT COMP INS	<u>5,390.00</u>	<u>17.00</u>	<u>5,407.00</u>
	TOTAL FRINGES	<u>492,159.00</u>	<u>17,617.00</u>	<u>509,776.00</u>
6014	CUSTODIAL SUPPLIES	338.00	5,662.00	6,000.00
6016	DATA PROCESSING SUPPLIES	1,000.00	7,000.00	8,000.00
6028	FOOD & FEED PURCHASES	350.00	-	350.00
6038	KITCHEN SUPPLIES	-	650.00	650.00
6042	MATERIALS & SUPPLIES	1,000.00	3,000.00	4,000.00
6046	MEDICAL SUPPLIES	7,000.00	35,600.00	42,600.00
6048	MEMBERSHIP, PUBS & DUES	500.00	-	500.00
6052	OFFICE SUPPLIES	1,000.00	6,000.00	7,000.00
6054	PAPER PRODUCTS	<u>-</u>	<u>4,000.00</u>	<u>4,000.00</u>
	TOTAL SUPPLIES	<u>11,188.00</u>	<u>61,912.00</u>	<u>73,100.00</u>
6413	COPY DUPLICATING	-	-	-
6419	EDUCATION & TRAINING	500.00	-	500.00
6428	FREIGHT & STORAGE	339.00	161.00	500.00
6446	LOCAL TRANSPORTATION	2,500.00	2,000.00	4,500.00
6467	TRAVEL	<u>2,000.00</u>	<u>2,075.00</u>	<u>4,075.00</u>
	TOTAL SERVICES	<u>5,339.00</u>	<u>4,236.00</u>	<u>9,575.00</u>
6628	INSURANCE	1,000.00	5,000.00	6,000.00
6637	OUTSIDE CONTRACTS	<u>65,025.00</u>	<u>9,975.00</u>	<u>75,000.00</u>
	TOTAL PROF. & CONTRACTED	<u>66,025.00</u>	<u>14,975.00</u>	<u>81,000.00</u>
6777	MAINT-BLDG & LAND	5,000.00	(2,500.00)	2,500.00
6780	MAINT-EQUIPMENT	5,000.00	(3,000.00)	2,000.00
6789	UTILITY SERVICES	5,100.00	4,900.00	10,000.00
6795	RENT - EQUIPMENT	1,800.00	(1,800.00)	-
6798	RENT - BUILDINGS & LAND	<u>50,000.00</u>	<u>5,000.00</u>	<u>55,000.00</u>
	TOTAL RENT, UTILITIES & MAINTENANCE	<u>66,900.00</u>	<u>2,600.00</u>	<u>69,500.00</u>
6850	COPY-MACHINE	1,000.00	6,000.00	7,000.00
6852	PRINTING-INSIDE	2,500.00	6,000.00	8,500.00
6854	POSTAL SERVICES	1,000.00	6,000.00	7,000.00
6874	TELECOMM SERVICES	<u>10,378.00</u>	<u>34,622.00</u>	<u>45,000.00</u>
		<u>14,878.00</u>	<u>52,622.00</u>	<u>67,500.00</u>
9801	TR/T GENERAL FUND	40,000.00	-	40,000.00
9804	TR/T INDIRECT COST	<u>93,750.00</u>	<u>7,500.00</u>	<u>101,250.00</u>
	TOTAL TRANSFERS OUT	<u>133,750.00</u>	<u>7,500.00</u>	<u>141,250.00</u>
	TOTAL EXPENDITURES	<u>2,449,350.00</u>	<u>194,850.00</u>	<u>2,644,200.00</u>
	NET COST	<u>-</u>	<u>-</u>	<u>-</u>

DIVISION OF HEALTH SERVICES  
ADMINISTRATION & FINANCE  
JULY 1, 2007 - JUNE 30, 2008  
BUDGET NO. 010-400301

ACCT. NO.	ACCOUNT NAME	CURRENT BUDGET	DIFFERENCE	PROPOSED BUDGET
9530	RESTRICTED OPER & MAINT	30,996.00	7,500.00	38,496.00
9634	TRSF/F FEDERAL THRU STATE-IND COST	(524,779.00)	(7,500.00)	(532,279.00)
	NET OPERATIONS	(493,783.00)	-	(493,783.00)

DIVISION OF ADMINISTRATION & FINANCE  
TELECOMMUNICATIONS  
JULY 1, 2007 - JUNE 30, 2008  
BUDGET NO. 961-201501

ACCT. NO.	ACCOUNT NAME	CURRENT BUDGET	DIFFERENCE	PROPOSED BUDGET
4262	SERVICE INCOME	(4,344,664.00)	(34,622.00)	(4,379,286.00)
6771	COMMUNICATION EXPENSE	3,598,558.00	34,622.00	3,633,180.00
	NET OPERATIONS	(746,106.00)	-	(746,106.00)

DIVISION OF ROADS & PUBLIC WORKS  
PRINTING SERVICES  
JULY 1, 2007 - JUNE 30, 2008  
BUDGET NO. 961-307305

ACCT. NO.	ACCOUNT NAME	CURRENT BUDGET	DIFFERENCE	PROPOSED BUDGET
4262	SERVICE INCOME	(1,592,060.00)	(12,000.00)	(1,604,060.00)
6054	PAPER PRODUCTS	168,600.00	6,000.00	174,600.00
6461	PRINT OUTSIDE	500,006.00	6,000.00	506,006.00
	NET OPERATIONS	(923,454.00)	-	(923,454.00)

DIVISION OF ROADS & PUBLIC WORKS  
MAIL SERVICES  
JULY 1, 2007 - JUNE 30, 2008  
BUDGET NO. 961-307304

ACCT. NO.	ACCOUNT NAME	CURRENT BUDGET	DIFFERENCE	PROPOSED BUDGET
4262	SERVICE INCOME	(1,345,870.00)	(6,000.00)	(1,351,870.00)
6068	POSTAGE	1,008,944.00	6,000.00	1,014,944.00
	NET OPERATIONS	(336,926.00)	-	(336,926.00)



DIVISION OF HEALTH SERVICES  
WIC PROGRAM  
OCTOBER 1, 2007 - JUNE 30, 2008  
BUDGET NO. 348-400582  
COST CENTER HQ582

EXHIBIT B

POSITION NO.	JOB TITLE	STATUS	COMPENSATION		
			CURRENT	DIFFERENCE	PROPOSED
NEW POSITION	ADMIN TECH	F	\$ -	\$ 5,091	\$ 5,091
				\$ -	
				\$ -	
				\$ -	
	TOTAL		\$ -	\$ 5,091	\$ 5,091

PER PAY PERIOD - OCTOBER 2007 THRU JUNE 2008

POSITION NO.	JOB TITLE	STATUS	COMPENSATION		
			CURRENT	DIFFERENCE	PROPOSED
NEW POSITION	ADMIN TECH	F	\$ -	\$ 2,546	\$ 2,546
	TOTAL		\$ -	\$ 2,546	\$ 2,546

DATE: 03/01/08

IN-HOUSE ROUTE SHEET  
RESOLUTION CHECK-OFF LIST

BUDGET #:	348-400582
PERIOD OF TIME:	10/01/07 - 06/30/08
AMOUNT:	\$194,850.00
DESCRIPTION:	CONTRACT - TN DEPARTMENT OF HEALTH WOMEN, INFANT, & CHILDREN (WIC)

	INITIALS	DATE RECEIVED	FORWARDED
SECTION MANAGER			
DEPUTY ADMINISTRATOR			
COMMENTS:			

	INITIALS	DATE RECEIVED	FORWARDED
RUSSELL			
COMMENTS:			

	INITIALS	DATE RECEIVED	FORWARDED
ACCOUNTANT			
BROOKS			
COMMENTS:			

	INITIALS	DATE RECEIVED	FORWARDED
LACHAPELLE			
COMMENTS:			

	INITIALS	DATE RECEIVED	FORWARDED
FARRIS			
COMMENTS:			

	INITIALS	DATE RECEIVED	FORWARDED
NUNNALLY			
COMMENTS:			

	INITIALS	DATE RECEIVED	FORWARDED
MADLOCK			
COMMENTS:			

	INITIALS	DATE RECEIVED	FORWARDED
HIPPA REVIEW			
COMMENTS:			

## CONTRACT AND ENCUMBRANCE INFORMATION SHEET

THIS SHEET MUST BE COMPLETED AND SIGNED BY THE DEPARTMENT HEAD AND DIVISION DIRECTOR,  
AND, IF APPLICABLE, THE HEALTH POLICY COORDINATOR, AND ATTACHED TO ALL CONTRACT AND  
RESOLUTION PACKETS BEFORE ANY ACTION WILL BE TAKEN.

1. Department Requesting Services: HEALTH DEPARTMENT
2. Preparer's Name, Telephone #, and E-Mail Address:  
Johnathan Russell      544-7585      [johnathan.russell@shelbycountyttn.gov](mailto:johnathan.russell@shelbycountyttn.gov)
3. DESCRIPTION OF ITEM TO BE PURCHASED, BUILT, OR SERVICE TO BE PROVIDED:  
This is a contract between the M&SCHD and Tenn. Dept. of Health to provide prenatal & postnatal care to women and infants of low income families.
4. NAME, ADDRESS, VENDOR NUMBER, SOCIAL SECURITY NUMBER, AND/OR FEDERAL I.D.  
NUMBER OF VENDOR/CONSULTANT/AGENCY WITH WHICH SHELBY COUNTY WILL BE CONTRACTING:  
Tenn. Dept. of Health  
Cordell Hull Bldg.  
425 5th Avenue North Nashville, TN 37243  
VENDOR NO./FED ID NO. \_\_\_\_\_
5. COST OF ITEM OR SERVICE REQUESTED: Revenue (Increase from \$3,265,800.00 to \$3,525,600.00)
6. TERM OF PROPOSED CONTRACT/AGREEMENT: 10/01/07-09/30/08
7. FUND, ORG, AND ACCOUNT NUMBER (13 DIGITS) **\*\*FOR MULTIPLE ACCOUNTS, PLEASE SPECIFY DOLLAR AMOUNT FOR EACH\*\***  
348-400582      No Funds to Encumber  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_
8. COMMODITY CODE: 961
9. VENDOR/CONSULTANT/AGENCY SELECTED BY (CHECK ONE) :  
**\*\*PLEASE ATTACH APPROVAL DOCUMENTS\*\***  
a. \_\_\_\_\_ Bid/RFP Process - # & Date TDH Contract  
b. \_\_\_\_\_ Emergency/Sole Source \_\_\_\_\_
10. LOSB/MBE INFORMATION: Please check the appropriate description  
       MBE      (MINORITY OWNED BUSINESS ENTERPRISE)  
                        MALE             FEMALE  
       WBE      (WOMEN OWNED BUSINESS ENTERPRISE)  
       LOSB      (LOCALLY OWNED SMALL BUSINESS)  
                 ANNUAL SALES DOES NOT EXCEED \$3 MILLION  
  X   N/A
11. SPECIAL INSTRUCTIONS (ROUTING, FUNDING, BUDGET TRANSFER IN PROCESS)  
\_\_\_\_\_

REVIEWED AND APPROVED BY:

DEPARTMENT HEAD

DATE

HEALTH POLICY COORDINATOR      DATE  
(If Applicable)

DIVISION DIRECTOR

DATE